



**POOL / SPA / WATER FEATURE APPLICATION**

Owner \_\_\_\_\_ Phone \_\_\_\_\_  
 Property Address \_\_\_\_\_ Email \_\_\_\_\_  
 Mailing Address \_\_\_\_\_  
 Lot \_\_\_\_\_ Block \_\_\_\_\_ Tract \_\_\_\_\_ Original Plan # \_\_\_\_\_  
 Architect \_\_\_\_\_ Certificate # \_\_\_\_\_  
 Engineer / Contractor \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_

Received Date _____
Fee _____ Receipt # _____

**PROJECT DESCRIPTION:**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**NOTICE: DO NOT BEGIN ANY WORK - INCLUDING, BUT NOT LIMITED TO DEMOLITION, GRADING, FOUNDATION, AND REMOVAL OF VEGETATION PRIOR TO FINAL ART JURY APPROVAL.**

**SUBMITTAL REQUIREMENTS:**

1. Photographs of the entire site, all existing building(s) from all sides of the property, and as viewed from the street(s).
2. Plot plan shall be one-eighth inch (1/8") to one foot (1'-0") scale and shall show existing and proposed finish contours at one foot (1'-0") intervals. Plot plan should be based on current survey.
3. Location of all proposed improvements, including pool, deck, filter, heater, fencing, and retaining walls shown on plan.
4. Deck elevation shall be related to house floor elevation and to existing and proposed finish grades.
5. No part of pool, including appurtenances, shall be nearer than five feet (5'-0") to any property line.
6. Pool equipment including heater, filter, & related accessories, must be located outside of required setbacks, concealed and enclosed on all sides.
7. All materials and finishes and any deviation to prior approvals are required to be submitted for review by the PVHA Art Jury.
8. Proposal to remove existing tree(s) must be submitted as part of any project scope for review and approval by the PVHA.

**NOTE: SEE CITY BUILDING DEPARTMENT FOR CITY REQUIREMENTS**

Application is hereby made to Palos Verdes Homes Association (PVHA) and Art Jury through the office of the PVHA Building Commissioner for the approval of plans in accordance with the description and for the purpose hereinafter set forth. This application is made subject to the following conditions which are hereby agreed to by the undersigned applicant and which shall be deemed conditions entering into the exercise of such approval. **(Copies of this form will be provided upon request).**

That this application does not grant any right or privilege to erect any structure therein described, or any portion thereof, upon any street, alley, or other public place or portion thereof, or upon any portion of lot reserved by restrictions of record for setback or open space or outside of the subject property lines.

**That Art Jury approval expires 12 months from the issuance of a building permit by this office. Final inspection is required by the PVHA in addition to any inspections required by the city. Applicant or Owner must contact PVHA for a final inspection upon project completion and apply for a permit extension if the project is not completed after 12 months. Call the PVHA at (310) 373-6721 for final inspection upon completion of construction.**

**I have carefully examined and read the above and believe the same is true and correct.**

\_\_\_\_\_  
**APPLICANT'S NAME & SIGNATURE                      DATE**

**FOR OFFICE USE ONLY**

Plans Checked-Out			Plans Returned		
Date	Name (print)	No. Plans	Date	Name (print)	No. Plans
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____