



**LANDSCAPE (HARDSCAPE AND PLANTING) APPLICATION**

Owner \_\_\_\_\_ Phone \_\_\_\_\_  
 Property Address \_\_\_\_\_ Email \_\_\_\_\_  
 Mailing Address \_\_\_\_\_  
 Lot \_\_\_\_\_ Block \_\_\_\_\_ Tract \_\_\_\_\_ Original Plan# \_\_\_\_\_  
 Architect / Contractor \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_

**Hardscape Area Breakdown**

Driveway/Motorcourt \_\_\_\_\_ sq ft  
 Walks / Steps \_\_\_\_\_ sq ft  
 Patio (Pool Deck, Seating, Etc.) \_\_\_\_\_ sq ft  
 Utility Yard / Trash / Equipment \_\_\_\_\_ sq ft  
 Others \_\_\_\_\_ sq ft  
**Total Hardscape \_\_\_\_\_ sq ft**

Received Date _____
Fee _____ Receipt # _____

**PROJECT DESCRIPTION:**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**NOTICE: DO NOT BEGIN ANY WORK - INCLUDING, BUT NOT LIMITED TO DEMOLITION, GRADING, FOUNDATION, AND REMOVAL OF VEGETATION PRIOR TO FINAL ART JURY APPROVAL.**

**SUBMITTAL CRITERIA AND REQUIREMENTS:**

1. Submit photographs of existing residence and all yard areas.
2. Submit fully dimensioned Hardscape & Planting plans for entire site showing property lines, setbacks and location of all existing and proposed improvements. Call out materials, colors, patterns, and finishes. Provide finish spot elevations of all grades, surfaces, top of wall, etc.
3. Provide elevation drawings and details of all above ground architectural features with dimensions, finish heights, materials, colors, patterns and finishes. Architectural features include but are not limited to planters, fences, gates, walls, fountains, fire pit, BBQs, trellis, benches, railings, etc.
4. Related equipment installation information from manufacturer, product brochure and specifications may be requested.
5. Photographs showing layout patterns, finishes, and colors can be submitted for review. Actual material samples may be required.
6. Proposal to remove existing tree(s) must be submitted as part of any project scope for review and approval by the PVHA.

NOTE: See **LANDSCAPE PLAN (HARDSCAPE AND PLANTING) SUBMITTAL CHECKLIST** handout for additional requirements necessary for an application to be deemed complete.

**LANDSCAPE MAINTENANCE AGREEMENT** must be burned onto the plans and signed by the Owner prior to approval.

Final inspection is required by the PVHA in addition to any inspections by the city.  
**Call the PVHA at (310) 373-6721 for final inspection upon completion of construction.**  
**I have carefully examined and read the above and believe the same is true and correct.**

\_\_\_\_\_  
**APPLICANT'S NAME & SIGNATURE** **DATE**

**FOR OFFICE USE ONLY**

Plans Checked-Out			Plans Returned		
Date	Name (print)	No. Plans	Date	Name (print)	No. Plans
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____